



LCWDB Hybrid Youth Committee Board Meeting
Friday, March 14, 2025, at 8:00 a.m.

Minutes

Members Present: In-person: Kate Lowry, Francis Miliano, John Robbins, Joy Tien
Via Teams Video Conference: Melissa Reed, Dr. Valdijah Brown, Susan Wienand
Staff, Contractors, and
Guests: In-person: Carrie McCullough, Samantha Sweigert, Stephen Samaan
Via Teams Video Conference: Holly Simmons, Robert McKenzie

I. Welcome/Roll Call and Request for Public Comment

At 8:02AM, Chairperson Francis Miliano called the meeting of the Youth Committee of the Lancaster County Workforce Development Board ("LCWDB") to order and made a request for public comment. No public comments were presented to the Board.

II. Action Items

III. Approval of January 10th Meeting Minutes (5 minutes)

Francis Miliano presented the minutes from the January 10th, 2025 meeting to the Board. No discrepancies were noted. Joy Tien made a motion, seconded by Kate Lowry. It is:

RESOLVED, that the meeting minutes from January 10th are hereby approved. (Motion carried unanimously, and there were no abstentions.)

IV. Discussion Items

a. Youth Conference Updates (20 minutes)

i. Overview of Logistics Excel Sheet & Next Steps

Millersville University will host the Youth Conference on November 13th from 9am to 1:30pm. It is expected that all Youth Committee members attend as volunteers. Francis Miliano reviewed the plan for keynote speakers and session topics. Lunch will be available to attendees, as well as snacks throughout the day. The event is free of charge to attend and is open to all school districts in Lancaster County. The Committee is still determining how many youth per school district. The event will also include a Youth Resource fair with representation from industry clusters and educational organizations. The opportunity for corporate sponsorships is available, and Committee members are encouraged to reach out to their contacts to promote the options. If anyone has questions, they

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may contact Carrie McCullough, Sam Sweigert, or Francis Miliano.

b. Youth Directory Updates (25 minutes)

This is one of the Committee's four goals. Once the information is collected, the Committee will discuss how to promote it and make it available to the broader community.

- i. Updates from committee on outreach
Committee members will continue to conduct outreach to community partners for more detailed information gathering.
- ii. Developing criteria for adding groups to directory
The Committee discussed three to five criteria that could be used to determine new additions to the Directory in the future.
- iii. Define Purpose and Goals of directory
This discussion will be continued after the Committee has collected the remaining information from providers and services.

c. Youth Ambassadors Program (15 minutes)

- i. Review draft descriptions & next steps
The Youth Ambassadors Program is directly connected to the Disconnected Youth Study that highlighted the need to involve youth voice. Francis Miliano reviewed the work she and Kim Lam have done on the program description. The Workforce Development Board will assist in researching various best practices and models for youth advisory programs throughout the state and country. Updates will be provided to Committee members for further discussion.

V. Educator Industry Tours (15 minutes)

- a. Review & Updates
Educator Industry Tours offer a chance for local educators to earn continuing education credits by visiting local employers to see the different careers and career pathways available to their students. They will take place on June 16, 17, and 18th. The Save the Date is available and has gone out to educators via the IU13. Industry Tours will take place in Lebanon the following week. The focus areas this year are Manufacturing, Healthcare, and Hospitality/Retail. Registration for the opportunity will open on April 1st.

VI. Career Ready Lancaster! (CRL!) Updates (10 minutes)

Kimberly Patrick of Career Ready Lancaster was unable to attend the March 14th meeting.

VII. Adjournment

Chairperson Francis Miliano adjourned the meeting at 9:08 a.m. without objection.

Next Meeting Friday, April 11, 2025 at 8:00 a.m. (VIRTUAL)