



CAREER PATHWAY

Aubrey Montgomery State Farm Insurance Agency

FIND OPENINGS: www.myagentaubrey.com

Business Description

The Montgomery Insurance Agency, Inc. is a woman-owned State Farm agency in Lititz, PA, serving individuals, families, and businesses across Lancaster, Lebanon, York, Berks, and Dauphin Counties. With over 50 years of combined experience, we provide personalized insurance solutions, including auto, home, life, pet, and business coverage such as commercial auto, general liability, and workers' compensation. Our tailored approach ensures each policy meets the unique needs of our clients. Committed to our community, we support organizations like Now I Can, Help the Fight, and the Humane League of Lancaster County. As active members of local business networks, we prioritize building strong connections. Founded by Aubrey Montgomery in 2021, our agency is dedicated to education, exceptional service, and helping others secure their financial future with confidence.

Knowledge, Skills, and Abilities Needed

We want to work alongside those who are equally committed to excellence and personal achievement. If you want to work in an environment that is fun, challenging, and rewarding, then Aubrey Montgomery - State Farm Agent may be the right fit for you! If you are self-motivated, possess an entrepreneurial spirit and have a desire to win and achieve results, please consider joining our team.

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State Farm Agent](#)



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Developmental position designed for individuals aspiring to become a State Farm agent. In this role, you will gain hands-on experience while assisting in daily operations, customer interactions, and sales support. Responsibilities include building customer relationships, understanding insurance products, and contributing to office growth. Ideal candidates are self-motivated, possess strong communication skills, and are eager to learn about the insurance business. This position provides a pathway to potential agency ownership. This role offers a competitive salary of \$40,000 to \$60,000 a year.

As an Insurance Account Representative, you'll be a critical piece to the growth of the Agency by working with new customers to build relationships, assist with policy applications and provide insurance product guidance. Candidates who have strong problem-solving skills and can independently analyze challenges and develop effective solutions will be most successful. Strong communications skills and experience in sales or customer service is preferred. This role offers a competitive salary of \$35,000 to \$55,000 a year and opportunities for growth.

Plays a key role in delivering exceptional customer experiences and supporting the agency's growth. This position involves assisting customers with policy inquiries, processing claims, and handling policy updates while maintaining accurate records. Strong communication skills, attention to detail, and a customer-focused mindset are essential. Prior customer service experience is preferred. This role offers opportunities for professional growth, particularly for those with a sales-oriented approach. Compensation ranges from \$30,000 to \$50,000 per year.

As the first point of contact, you will ensure a welcoming experience for all prospects and customers in-person and over the phone. Responsibilities include scheduling, confirming, and rescheduling appointments, managing office mail, directing calls, and supporting the team. Ideal candidates should have reception or customer service experience, strong communication skills, and the ability to multitask. Basic computer proficiency, including Microsoft Office and CRM systems, is preferred. Pay ranges from \$13 - \$15 per hour.

This is a part-time opportunity for high school or college students to gain hands-on experience in a professional insurance and financial services environment. Responsibilities include assisting with administrative tasks, supporting insurance agents, and providing excellent customer service. Ideal candidates are detail-oriented, organized, and interested in business, insurance, or marketing. Strong communication and time management skills are essential. This paid internship offers valuable career development while earning \$10.00 - \$13.00 per hour.

AGENT ASPIRANT



INSURANCE ACCOUNT REPRESENTATIVE



CUSTOMER SERVICE REPRESENTATIVE



RECEPTIONIST



INTERN

