



LCWDB VIRTUAL Special Executive Committee Meeting

1046 Manheim Pike, Second Floor, Lancaster, PA 17601

Monday, November 18, 2024, 11:00 a.m.

Minutes

Members Present Keith Baker, John Biemiller, Jean Martin, Francis Milliano,
Thomas Neely, Jodi Pace, Heather Valudes

Staff and Guests: Anna Ramos, Carrie McCullough,
Todd Truntz, Kim Lam

I. Welcome/Roll Call and Request for Public Comment

At 11:01 a.m., Chairperson Thomas Neely called the special meeting of the Lancaster County Workforce Development Board ("LCWDB") Executive Committee to order and made a request for public comment. No public comment was presented.

II. Action Item

A. Approval of hiring Fiscal Director and Exhibit A

The LCWDB staff and Interview Committee requested for approval to hire Stephen Samaan as the Fiscal Director for the Lancaster County Workforce Development Board. The recruitment notice was posted locally and nationally for several weeks. After careful review of the applications received, three candidates were selected for interviews. The interviews were conducted by the Interview Committee, consisting of Executive Director Anna Ramos, Assistant Director Carrie McCullough, Board Secretary John Biemiller, and South-Central Workforce Development Board Director of Finance Ralph Wolf. Following the interviews, the Interview Committee recommended Stephen Samaan for the position, citing his qualifications, skills, and relevant experience.

After discussion and on motion duly made by John Biemiller, and seconded by Francis Miliano, it is:

RESOLVED, that Stephen Samaan is appointed as the Fiscal Director of the Lancaster County Workforce Development Board, pursuant to the terms set forth in Exhibit "A" attached hereto, including the fringe benefits available to LCWDB employees.

(Motion carried unanimously. There were no abstentions.)

III. Adjournment

Chairperson Thomas Neely adjourned the meeting at 11:17 a.m. without objection.