



Local Management Committee (LMC)

Meeting MINUTES

October 11th, 2023 at 9:00 A.M. VIRTUAL

- I. Call to Order and Roll Call of Members
 - In Attendance: Rosemarie Whiteley (PA CareerLink® Lancaster County EARN), Sara Wendler (Lancaster CAO), Tamara Tullis (PAWW/Food Hub), Christina Dimitriou (IU13 Elect), Melissa Arslan (KEYS)

- II. Approval of July 12, 2023, Meeting Minutes
 - Motion to approve by Sara Wendler, Seconded by Christina Dimitriou. All in favor, 0 Abstentions.

- III. Program Updates
 - A. LCWDB
 - No updates were shared.

 - B. EARN/CareerLink®
 - Rosemarie shared that the EARN program is still continuing to enroll a large number of refugee clients. And that there are still minimal resources in the county for the refugee clients, and housing is a huge issue for the EARN clients.

 - C. Around the room
 - Lancaster CAO
 - LIHEAP pre-season started. Those who have received postcards are able to apply now. Others will be able to apply November 1st. The applications can be submitted on COMPASS for faster processing. All income from the prior month is required to be submitted for every person under the roof.
 - Sara shared that the CAO is still unwinding the pandemic files and have also taken on the CHIP program.
 - They are hiring and have a number of new caseworkers in the process of onboarding/training.
 - Sara also shared some information about the Refugee Resettlement Conference that she attended. She stated that refugee health (high lead levels and TB) and trauma experiences were the focus of the conference, and how service providers could reduce the occurrences



of retraumatizing them.

- IU13 Teen ELECT:
 - They have room for additional enrollments in both Lancaster and Lebanon programs.
 - Caseloads are currently small.
 - Reported that they are currently being monitored.
- Teen ELECT SDOL:
 - In her absence, Melissa sent an email with some updates: Had a successful summer of participation and activities. Have enrolled many new students for the school year. Had recent groups collaborating with WIC for a Central Market field trip, visiting the Lancaster City Library, participating with Union Community Care for a Sexual Health Café and having our first Conscious Discipline Parent Night Café of the school year.
 - Our data specialist, Karina Padilla, will be transitioning to the new Parent Educator role as well.
 - They are incredibly excited.
- BEP:
 - Tim was not available to provide a report.
- KEYS:
 - Mid-Term events are scheduled to help students with stress management.
 - HACC has a foundation grant that can cover the cost for students to go to Dress for Success, which has been very helpful for them.
 - They are planning a KEYS Success Award event.
- PAWW:
 - Tamara shared that their budget is still waiting for approval.
 - They have the basics, but no money for specialty items so programs can still refer, but they might not be able to help with some items.

IV. Discussion

- Melissa Arslan asked about professional development for her team. Roe and Sara stated that they had some resources they could share with her to review.
- Tamara Tullis asked what she should do in the event that someone comes in without a referral, team consensus was that she should reach out to her supervisor for guidance on that question.

V. Adjournment

- Meeting adjourned by Roe at 9:45 am.