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# Executive Committee HYBRID Meeting

1046 Manheim Pike, Second Floor, Lancaster, PA 17601

##### Tuesday, December 5, 2023, at 3:30 p.m.

**To access via Internet:**

[Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OGFiMzZlNDUtNDQzNi00ZDQzLWE3NmEtM2ZjZDQzNWFjNTA1%40thread.v2/0?context=%7b%22Tid%22%3a%228bb0108f-860e-4670-ac62-00a80fc30e6c%22%2c%22Oid%22%3a%223b2b9c89-612b-4a5f-aec7-e49f83f2e040%22%7d) Meeting ID: 266 864 864 509 Passcode: jznWgm

Please note this meeting *will* be recorded. Meeting recordings can be accessed by contacting LCWDB.

**Agenda**

## Executive Session – personnel matters

## Welcome/Roll Call and Request for Public Comment

1. **Consent Agenda**
2. Executive Committee Minutes from November 7, 2023.
3. **Finance Reports**
4. Financial packet for October
5. Balance Sheets
6. Check Detail
7. Income Statement
8. **Action Items**

A. Training Proposal – Non-Discrimination and Grievance Process

B. How Cool is That video project – PCAD

C. Contract Increase – EDSI TANF Youth

D. 2024 Calendar Dates

E. 2024 LCWDB Insurance Coverage

F. Approve Youth Coordinator revised job description and salary adjustment

1. **Discussion Items**

PA CareerLink® Certification

Operations Update

#### Next Meeting

#### Tuesday, January 9, 2024

#### 3:30 p.m.

**Mission -** The Lancaster County Workforce Development Board seeks to align fiscal resources and provide strategic direction for Lancaster County jobseekers and employers.

**Vision -** The Lancaster County Workforce Development environment is characterized by innovative opportunities for job seekers, employers, and community partners to achieve their maximum potential.