Local Management Committee (LMC) Meeting MINUTES

April 12, 2023 at 9:00 A.M. HYBRID

1. Call to Order and Roll Call of Members

* In Attendance: Melissa Arslan (KEYS), Melissa Reed (Teen ELECT-SDOL), Tim Dugan (BEP/DHS), Christina Dimitriou (IU13 Teen ELECT), Rosemarie Whiteley (PA CareerLink ® Lancaster County EARN), Julie Bushong (Teen ELECT)

1. Approval of January 11, 2022, Meeting Minutes
   * Motion to approve by Christina Dimitriou, Seconded by Melissa Arslan. All in favor, 0 Abstentions.
2. Program Updates
3. LCWDB
   * Rosemarie shared that Carissa was no longer with the Board and would not be leading the LMC meetings moving forward. Roe shared that the Board had asked her to step in and assist.
4. CareerLink®
   * Rosemarie shared that the EARN program is continuing to enroll a large number of refugee clients. There are minimal resources in the county and housing is a huge issue for the EARN clients.
5. Around the room
   * IU13 Teen ELECT:
     + Has openings for new referrals.
     + 2 Summer activities have been planned: a pool party and family photos.
     + Upcoming graduation celebrations.
     + Lancaster event will be held at Oregon Dairy.
     + Lebanon event has not been determined yet.
   * Teen ELECT SDOL:
     + They are preparing for a State Audit.
     + It’s Child Abuse Prevention Month and Stress Awareness Month, activities have been designed for both that parents and families can attend.
     + Currently seeking a Parent Educator, a new Strengths Coach is starting. .
     + They are preparing for the Mother’s Day Dance, Graduation (7 of their 20 enrollees are graduating) and the end of year carnival.
     + They also have room for new referrals. She will send the link to us
     + Eligible participants must be enrolled in HS or program that will lead to their diploma. No minimum age requirement, they have served as young as middle school. May not be older than 21 years old.
     + They serve the School District of Lancaster students.
   * BEP: Tim shared that the new bureau director will attend a future LMC Meeting. He also shared that there is a new Director of Income Maintenance. The BEP is preparing for the new program year starting July 1st.
   * KEYS: Melissa shared that they are still seeking referrals for students to come into the KEYS program. HACC advertises KEYS on campus and they are able to reverse refer students if they come through that way.
     + Melissa shared the enrollment process: completion of documentation, then intake, followed by intro session.
     + Melissa advised they would like a soft handoff when it came to referrals.
6. Discussion

All occurred in our round the room updates

1. Adjournment
   * Meeting adjourned by Roe (time not recorded)