



Executive Committee HYBRID Meeting
1046 Manheim Pike, Second Floor, Lancaster, PA 17601
Tuesday, July 11, 2023, at 3:30 p.m.

This meeting has been scheduled in Microsoft Teams. To access via Internet:
[Click here to join the meeting](#) Meeting ID: 266 864 864 509 Passcode: jznWgm

Agenda

- I. **Welcome/Roll Call and Request for Public Comment**
 - A. Introduce New Staff – Olivia Monnier-Giansanti and Mary Byrd
- II. **Consent Agenda**
 - A. Executive Committee Minutes from June 6, 2023
- III. **Finance Reports**
 - A. Financial packet for May
 - B. Balance Sheets
 - C. Check Detail
 - D. Profit and Loss Statement
- IV. **Action Items**
 - a. Approve Slate of Board Officers
 - b. Approve Cost of Living/Salary Increases
 - c. Approve Frameworks Consulting Agreement
 - d. Approve Hiring of Contract Administrator
 - e. Approve Hiring of Fiscal Coordinator
 - f. Approve appointment of Equal Opportunity Officer
- V. **Discussion Items**
 - a. Employee Handbook – approve revisions/submit to board for approval
 - b. Site Administrator Update
 - c. Board Membership
 - i. Need Business category (Suzi Meyer in pipeline)
- V. **Executive Session – Personnel Matters (if needed)**

Next Meeting

Tuesday, August 8, 2023
3:30 p.m.

Mission - The Lancaster County Workforce Development Board seeks to align fiscal resources and provide strategic direction for Lancaster County jobseekers and employers.