



**Wednesday, March 1, 2022 at 3:30 p.m.
1046 Manheim Pike, Lancaster, PA 17601
Hybrid Meeting**

Minutes

Members Present: Tom Baldrige, John Biemiller, Michael Ford, Jodi Pace, Jean Martin, Francis Miliano, G. David Sload and Jill Sebest Welch

Staff and Contractors: Anibal Aponte, Derrick Donnell, Valerie Hatfield, Angela Mayo, Rae Miller, John Moser, Carissa Pinkard, Anna Ramos, Attorney Todd Truntz, Judy Wechter and John Zander

Guests: Steven Byers (Leadership Lancaster), Bharath Gollapalli (Leadership Lancaster), Lisa Scheid (LNP) and Robert Whiteford (Leadership Lancaster)

At 3:30 p.m., G. David Sload opened the meeting of the Executive Committee of the Lancaster County Workforce Development Board ("LCWDB") and made a request for public comment.

I. Welcome and Request for Public Comment

No public comment was presented.

II. Call to Order / Roll Call

Francis Miliano introduced the three guests from Leadership Lancaster.

III. Consent Agenda

A. Executive Committee Meeting Minutes from February 1, 2022

B. Finance Reports for January 2022

John Zander reviewed the finance reports for January 2022.

G. David Sload noted the good apprenticeship participation numbers.

C. Balance Sheet

D. LCWDB Check Register for the period January 26, 2022, to February 24, 2022

After discussion, upon a motion duly made by Tom Baldrige and seconded by John Biemiller, it is:

RESOLVED, that the Consent Agenda items were reviewed and adopted as presented, subject to any corrections or modifications that may be made as a result of an audit.

(Motion carried unanimously. There were no abstentions.)

IV. Action Items

A. Approve the extension of the Title I Adult/Dislocated Worker/Youth contract

B. Approve the extension of the EARN/Work Ready contract

Action Items A and B were addressed in a single motion:

After discussion, upon a motion duly made by Jean Martin and seconded by Michael Ford, it is:

RESOLVED, that 120-day extensions of the Title I Adult/Dislocated Worker/Youth contract and the EARN/Work Ready contract are approved, subject to ratification by the full Board.

(Motion carried unanimously. There were no abstentions.)

C. Approve the extension of the One Stop Operator agreement

John Moser had asked the Commonwealth for an extension of the One Stop Operator agreement, but the extension request was denied. It was denied because the LCWDB had received an extension last year. Five years is the limit for the One Stop Operator agreement. Mr. Moser stated that staff will begin timely preparation of an RFP to procure a One Stop Operator.

D. Approve correction to January 4, 2022, Executive Committee meeting minutes

After discussion upon a motion duly made by Jill Sebest Welch and seconded by Francis Miliano, it is:

RESOLVED, that the amount of the contract extension for Guaranteed Property Services, LLC for January 2022 and February 2022 is hereby ratified and confirmed as \$2,925.00 per month and not \$2,375.00 per month as was incorrectly stated in the January 4, 2022 Executive Committee meeting minutes, and an amendment to the January 4, 2022 LCWDB Executive Committee meeting minutes to reflect the foregoing is approved.

(Motion carried unanimously. There were no abstentions.)

V. Discussion Items

A. PA CareerLink® Lancaster County Update

Judy Wechter announced that this will be her last meeting because she has taken another position. Ms. Wechter provided a written update that was previously provided to the Committee and provided highlights of the written update. G. David Sload thanked Judy for her service.

John Moser explained that Discussion Items B, C, and D can be discussed together. He suggested scheduling an Executive Session to talk about RFP preparation.

B. Separate RFP for business services

C. New One Stop Operator model

John Moser stated that the LCWDB currently utilizes a consortium model.

D. Continue to fund WIOA OSY vs ISY

John Moser stated that WIOA requires 75% of grant funding to be spent on out-of-school youth (OSY).

G. David Sload adjourned the meeting at 3:58 p.m.