**Local Management Committee**

**April 14, 2021**

**9:00 am**

**Virtual Meeting**

Welcome/Introductions of attendees

*Attendees: Anna Ramos, Sara Wendler, Jamie Graybill, Jenn Putt, Delsie Dyer, Stephanie Woodruff, Rhiannon Giberson*

Status updates from all

***CareerLink*** (Anna Ramos) – CareerLink continues to have their physical doors closed, but very much still open virtually and for walk up/appointments. All services can be accessed via our Hotline or website. For folks that walk up to the building, there is now free Wifi access outside and a phone number that someone can talk to the staff inside the door. Staff are still at off-site locations, Brightside Opportunities Center and Franklin Terrace available to collect documents from customers or answer questions.

Challenge: Getting information out to the community that we are here to help.

***HACC Keys Program*** (Stephanie Woodruff) – Looking for new workshops to keep engagement going. Still remote and mostly virtual till December, looking for more on-campus classes to slowing reopen.

Challenge: Engagement as well, attending classes, but not attending additional sessions to engage with staff. Lots of time constraints on the home-front.

***EARN/SNAP Program*** (Jenn Putt) – Participation continues to be on the low side, working with Sara on how to better support each other to address this. Customer Service class on a monthly basis, Peer to Peer support sessions being offered to increase engagement, and one on one support being offered at PA CareerLink, laptop loan library for customers. Working on in person orientation sessions to increase engagement. (CBT class being offered in person this month, next month will be Art Therapy)

Challenge: Engagement and program participation (increased opportunities to increase engagement). Housing instability issues with customers, but don’t have rent in their own names because of staying with other people.

***CAO*** (Sara Wendler) – Business as usual, closed to the public with no date of opening at this time. LIHEAP was extended to 4/30/21.

Challenge: Homeless population and ensuring they get the services they need, i.e. EBT cards. Push to have them sign up through COMPASS to collect documentation.

***CAP*** (Rhiannon Giberson) – Emergency Rental Assistance program, hosting Call Center set up throughout the county (2 steps: applying and uploading documents). 2*GETHER* – 10 single moms support to gain degree/training over the next 2 years and into a new career, focused on the mothers and children support.

Challenge: Hiring for a Resource Coordinator(hired, and a call center person and looking for more support to Emergency Rental Assist. Program)

***ELRC*** (Jamie Graybill) – No waitlist at this time, parents are still required to meet the work requirements. Still not open to the public (Columbia/Ephrata) Looking to increase in office time to 5 hours. Two open positions, Customer Service Rep ($15/hr), Eligibility Specialist ($16/hr) both need to be bilingual.

***WDB*** (Anna Ramos) – Edgefactor <https://edgefactor.com/LancasterPA> Here is the link to see our local page, if you click on the EdgeFactor local at the top left, you can watch a short video that explains the platform’s purpose. Also, Career Ready Lancaster! as we do not have a website as of yet, I will attach a couple of slides that describes the purpose of the group and what our initiative/elevator speech is.

***Food Hub*** (Delsie Dyer) – New ED will start on 4/26/21. No longer asking for SSN as a requirement. 25% capacity right now.

Challenge: In terms of PA WorkWear, folks not showing up for the appointment (still the case). Referral must come from CAO or EARN/Work Ready program.

Future meetings and are we missing anyone?

Meetings will be the 2nd Wednesday 9am-10am, of the following months: (January, April, July, October)