



Executive Committee

Tuesday, January 5, 2021 3:30 p.m.

Zoom Meeting

Members Present: John Biemiller, Tom Cislo, Michael Ford, Jean Martin, Francis Miliano, Jodi Pace, G. David Sload and Jill Sebest Welch

Members Not Present: Tom Baldrige

Staff and Contractors: Anibal Aponte, Jim Black Rebecca DeWitt, Valerie Hatfield, Rae Miller, Anna Ramos, Cathy Rychalsky, Attorney Chris Fisher, Tim Shenk (IU13) and Judy Wechter

I. Welcome and Request for Public Comment

G. David Sload called the meeting to order at 3:30 p.m. and requested public comment.

II. Consent Agenda

A. Finance and Executive Committee Meeting minutes from December 5, 2020

G. David Sload asked if there were any comments or concerns regarding the minutes. There were none.

B. Finance reports for November 2020

Cathy Rychalsky reviewed the November finance reports and reported that the WIB expects to come in on or slightly under budget this year.

Based on Jodi Pace's question, next month, a comparison of training dollars from the prior year will be provided.

Cathy Rychalsky mentioned that almost all the Cares Act funds were depleted, but the Commissioners extended the timeframe. A report on the Cares Act funding will be provided to members.

In response to Jill Sebest Welch's question, Cathy Rychalsky explained the two different ways Rapid Response funds come into Lancaster County.

Cathy Rychalsky explained how the WIB works to obligate and expend funds rather than return the funds.

C. Balance Sheet

- a. The LCWDB Chair reviewed the balance sheet.
- b. There were no questions or comments.

After discussion upon motion duly made by John Biemiller and seconded by Jodi Pace, it is:

RESOLVED, the Consent Agenda items A - C are accepted.

(Motion carried unanimously.)

D. Check register for December 1 - 30, 2020

- a. In order to make certain no items were missed, Jill Sebest Welch asked that the check register dates from last month's meeting be compared to this log.
- b. Note: Jill was correct. There was an error on the prior month's check log, which was labeled through December 1. Erroneously, that report was printed prior to December 1, and reflected checks issued to the date of creation.

After discussion upon motion duly made by Jodi Pace and seconded by Tom Cislo, it is:

RESOLVED, the check register for December 2020 is accepted.

(Motion carried unanimously.)

III. Action Items

A. Revision to attorney contract

- a. Cathy Rychalsky explained that the contract's hourly rate increase was not activated in recent years.
- b. Jill Sebest Welch asked about the length of the contract. Cathy Rychalsky explained that professional services are not required to be RFPed.

After discussion upon motion duly made by Jill Sebest Welch and seconded by Jodi Pace, it is:

RESOLVED, that the revised contract with Saidis, Shultz & Fisher Attorneys at Law is hereby approved.

(Motion carried unanimously. Attorney Chris Fisher was in the waiting room through this discussion.)

B. Approve Gold Level Exhibitor Commitment for Junior Achievement Inspire Virtual Job Fair

Valerie Hatfield explained that this activity is connected to the LCWDB strategic plan and will be funded by BEP funds. Schools will have access to the three-month event targeted toward 8th – 12th grades.

After discussion upon motion duly made by Jean Martin and seconded by Francis Miliano, it is:

RESOLVED, that the Gold Level Exhibitor Commitment for Junior Achievement Inspire Virtual Job Fair is hereby approved.

(Motion carried unanimously.)

IV. Discussion Items

A. PA CareerLink® Lancaster County update

- a. Judy Wechter discussed UC claim and *exhaustee* stats as well as employer engagement.
- b. Judy provided an update on the suspended in-person activities.

B. Construction update

- a. Deerin Company said they are on target. The job site trailer is set-up, and the site has been cleared.
- b. Cathy Rychalsky displayed the time capsule and asked for suggestions.

V. Executive Session

Entered Exec Session 4:27 p.m. to discuss personnel, no action taken.

Upon motion duly made by Jodi Pace and seconded by John Biemiller, Exhibit A is hereby approved. concluded at 5:08 p.m.

Upon motion duly made by Jodi Pace and seconded by Francis Miliano the meeting concluded at 5:08 p.m.