



Thursday, April 16, 2020

7:30 a.m.

Zoom Meeting

Minutes

Members Present: Keith Baker, Marlyn Barbosa, Brian Barnhart, John Biemiller, James Black, Barry David, Carl Freeman, Pete Higgins, Jean Martin, John McGrann, James Morgan, Brian Paterniti, Representative Mike Sturla (Gregory Paulson, proxy), Susan Richeson, Renee Sills, G. David Sload, and Jill Sebest Welch

Members Not Present: Tom Baldrige, Peter Caddick, Tom Cislo, Tim Dunigan, Allison Miles, Sandra Nonnenmocher, Jodi Pace and Anthony Purcell

Staff and Contractors: Valerie Hatfield, Cheryl Hiester, Deb Lovett, Tara Lowe, Angela Mayo, Larry Melf, Rae Miller, Laura O'Neill, Anna Ramos, Cathy Rychalsky, Attorney Robert Saidis, Y. Serrano, Tim Shenk, An'Dionne Smith and Judy Wechter

At 7:33 a.m., G. David Sload opened the meeting with a request for public comment and called roll.

WIOA Title II in Lancaster County Presentation

Tim Shenk, Program Director for IU 13 Community Education, and Cheryl Hiester, Executive Director of The Literacy Council of Lancaster-Lebanon, presented. Title II funds ensure that state and local service providers offer adult education and skills development programs that accelerate achievement of diplomas and credentials among American workers, including low skilled adults, immigrants and individuals with limited English language skills.

There are 380,144 adults in Lancaster County and 22% have level one or very basic literacy abilities.

Carl Freeman requested contact information to continue the discussion.

Consent Agenda

- Approve meeting minutes from February 20, 2020

After discussion and on motion duly made by Jim Black seconded by Barry David, it is:

RESOLVED, that the LCWDB accept the meeting minutes from February 20, 2020.

(Motion carried unanimously.)

- Finance reports from February 2020

After discussion and on motion duly made by Brian Paterniti seconded by Jim Black, it is:

RESOLVED, that the LCWDB accept the finance reports from February 2020.

(Motion carried unanimously.)

Cathy Rychalsky said that training funds are available, especially for incumbent worker training.

Action Items

- Approve letter of intent for EDSI – Adult, DW, OSY, TANF, EARN contracts
- Approve letter of intent for LCCTC ISY contract

After discussion and on motion duly made by John Biemiller seconded by Peter Higgins it is:

- **RESOLVED**, that the LCWDB Approve letter of intent for EDSI – Adult, DW, OSY, TANF, EARN and LCCTC ISY contracts

(Motion carried unanimously.)

Discussion Items

- Member update

Cathy Rychalsky reported that Anthony Purcell and Tim Dunigan will be coming off the LCWDB on June 30, 2020. The LCWDB is looking for additional members with labor and fiscal background.

Jim Black will be transitioning from Board Chair. G David Sload will be transitioning from Vice Chair to Chair, and Carl Freeman will be the new Vice Chair on July 1.

- Service delivery during shutdown

Cathy Rychalsky and Larry Melf explained the pivot to providing services virtually. A menu of the new virtual services will be provided.

There were 422 customers in PA CareerLink® Lancaster County programs before the shutdown and contact with the customers has been maintained.

Cathy reported the LCWDB received \$88,000 for rapid response yesterday, but a request has been submitted to the state for \$390,000 in additional rapid response funds to support staffing from 8 a.m. to 8 p.m. Monday through Thursday as well as some Saturday hours with a broader reach throughout the county once the lockdown efforts are lifted.

- Space update

Cathy Rychalsky detailed the how the virus mitigation efforts have impacted the new build which may be delayed until 2021. She also detailed the solution to extend the Liberty Place lease.

Greg Paulsen made the motion to adjourn the meeting at 8:26 a.m. with Pete Higgins seconding the motion.