



### **Executive Committee**

Tuesday, October 6, 2020, 3:30 p.m.

Zoom Meeting

Members Present: John Biemiller, Tom Cislo, Jean Martin, Jodi Pace, G. David Sload and Jill Sebest Welch

Members Not Present: Tom Baldrige

Staff and Contractors: Anibal Aponte, Valerie Hatfield, Rae Miller, Anna Ramos, Cathy Rychalsky, Attorney Robert Saidis and Judy Wechter

#### **I. Welcome and Request for Public Comment**

Dave Sload called the meeting to order at 3:30 p.m. and requested public comment before roll call.

#### **II. Finance and Executive Committee Meeting minutes from September 1, 2020**

John Biemiller moved to accept the Finance and Executive Committee meeting minutes of September 1, 2020. Jill Sebest Welch seconded the motion, which carried unanimously.

#### **III. Finance reports for August 2020**

The WIB budget is trending under budget. The communications and contracted services are slightly over budget. The travel budget is significantly under budget because there is no travel due to COVID.

The Summary of Grant expenditures report shows the National DW COVID19 grant, and most of this has been contracted out to EDSI. The contract end dates on EARN and Work Ready need to be corrected to 6/30/21, and the SLIP 19-4131 grant expires on 10/30/20.

Jodi Pace moved to accept the finance reports for August 2020. Tom Cislo seconded the motion, which carried unanimously.

#### **IV. Check register for August 1, 2020 to September 28, 2020**

The members reviewed the check register.

## V. Action Items

### a. Ratify the Workforce Recovery Project CARES Act Funding Agreement

After discussion and on motion duly made by Jill Sebest Welch and seconded John Biemiller, it is:

**RESOLVED**, that the ratification of the Workforce Recovery Project CARES Act Funding Agreement is hereby recommended to the full Board.

(Motion carried unanimously.)

### b. Approve changes to PP #211 – Incumbent Worker Training

Cathy Rychalsky explained that these funds are to be used to address barriers (child care, transportation, food, etc.) to employment, and will be used specifically around support services. This grant has a very short turn-around.

The Lancaster Commissioners asked that the LCWDB ratify this agreement.

Jill Sebest Welch asked that Exhibit A be included.

After discussion and on motion duly made by Jodi Pace and seconded John Biemiller, it is:

**RESOLVED**, that approval of changes to PP #211 – Incumbent Worker Training is hereby recommended to the full Board.

(Motion carried unanimously.)

### c. Extension of contract date and carryover funds for TranZed

After discussion and on motion duly made by Jill Sebest Welch and seconded Jodi Pace, it is:

**RESOLVED**, that an extension of the contract and carryover funds for TranZed is hereby recommended to the full Board.

(Motion carried unanimously.)

### d. Increase to EDSI TANF Youth contract

Valerie Hatfield explained that this is a recommendation from the Youth Standing Committee. Columbia School District has decided not to contract for the services, so the career counselor funds have to be reallocated. The decision is to have a mobile career counselor to serve any school. With the remainder of the funds, EDSI will develop a career exploration program for students age 12 – 15 years.

After discussion and on motion duly made by Jean Martin and seconded Jill Sebest Welch, it is:

**RESOLVED**, that that the EDSI TANF Youth contract modification to create a mobile career counselor, additional funding for paid work experience, and carry over funds in the amount of \$79,074.50 is hereby recommended to the full Board.

(Motion carried unanimously.)

**e. Extension of ~~Genz~~ contract date for Genz Consulting**

After discussion and on motion duly made by John Biemiller and seconded Jill Sebest Welch, it is:

**RESOLVED**, that approval of the Gentz Consulting contract date is hereby recommended to the full Board.

(Motion carried unanimously.)

**VI. Discussion Items**

- a. SkillUp Lancaster follow-up
- b. 2021 Meeting Calendar
- c. PA CareerLink® Lancaster County update provided by Judy Wechter

**VII. Executive Session**

An Executive Session was held from 4:39 p.m. to 5:00 p.m. for the purpose of discussing personnel matters. The meeting was reconvened at 5:00 p.m. No action was taken after the Executive Session.

**VIII. Adjournment**

On motion duly made, the meeting was adjourned at 5:05 p.m.