



Thursday, April 18, 2019

7:30 a.m.

Penn Medicine Lancaster General Health
1030 New Holland Ave.
Lancaster, PA

Minutes

Members Present: Keith Baker, Brian Barnhart (phone), Peter Caddick, Pete Higgins, Jean Martin, Allison Miles, James Morgan (phone), Sandra Nonnenmocher, Angel Ocasio (phone), Anthony Purcell,), Robert Rhoads, Susan Richeson, Representative Mike Sturla (Gregory Paulson, proxy), Kurt Stillwagon and G. David Sload

Members Not Present: Thomas Baldrige, Marlyn Barbosa, James Black, Thomas Cislo, Barry David, Tim Dunigan, Carl Freeman, Jill Gilbert and Jill Sebest Welch

Staff and Contractors: Derrick Donnell (observer), Valerie Hatfield, Cheryl Hiester, Rhonda Kurtz, Deb Lovett, Larry Melf (phone), Rae Miller, Cathy Rychalsky, Attorney Saidis, Tim Shenk, Lila Singleton, Victoria Smith (observer) and Judy Wechter

At 7:37 a.m., G. David Sload opened the meeting with a request for public comment prior to roll.

WIOA Title II Presentation

- Tim Shenk, Program Director of Community Education, Lanc-Leb IU13
- Cheryl Hiester, The Literacy Council of Lancaster-Lebanon

After Tim Shenk defined Title II, Tim and Cheryl Hiester presented two powerful cases that illustrated the importance of partnerships. Previously, Title II partners were silos, but with the partner connections, customers receive better support and the “pit” and “cliff” effects are better addressed.

Tim Shenk presented examples of the innovative practices funded by a PA DoL Innovative Grant:

- Basic Healthcare
- CNA at Tec Centro (HACC instruction with IU13 language support)
- Medical ESL Expansion
- Career Pathways for English Learners (CPEL supports immigrants and refugees)

Consent Agenda

- Meeting minutes from March 14, 2019

After discussion, on motion duly made by Bob Rhoads and seconded by Jean Martin, the motion to approve the LCWDB minutes from March 14, 2019, was carried unanimously.

- Finance reports from February 28, 2019

After discussion, on motion duly made by Pete Higgins and seconded by Sandy Nonnenmocher, the motion to approve the finance reports from February 28, was carried unanimously.

Cathy Rychalsky reviewed the finance reports.

Action Items

- Approve revisions to FP 126

After discussion, on motion duly made by Pete Higgins and seconded by Kurt Stillwagon, the motion to approve the revised FP 126 was carried unanimously.

- Approve contract renewals:

After discussion, on motion duly made by Pete Higgins and seconded by Robert Rhoads, it is:

RESOLVED that a Letter of Intent to renew the contracts for Fiscal Year 19-20 shall be issued to the Providers listed below. The resulting contract shall be in an amount, to be determined upon receipt of WIOA funding.

- Lancaster – Lebanon IU13- Remediation
- EDSI – Title I Adult/Dislocated Worker/ BST and ReEntry
- EDSI – Out of School Youth
- EDSI – EARN and Work Ready
- EDSI- TANF School Counselors
- EDSI – Summer/ Year round TANF Youth Program
- LCCTC- In-School Youth

(Motion carried unanimously.)

Discussion Items

- Update on Strategic Planning process

G. David Sload thanked the LCWDB for their support and enthusiasm for the initial Strategic Planning process.

The steering group met with coLab and was provided with a core plan. Four work groups will be developed around the strategic initiatives:

1. innovative resourcing
2. intentional outreach
3. catalyst for effective
4. organization integrity

- Health Careers Expo

Valerie Hatfield thanked Kurt Stillwagon for his support in making the event a success. HACC's IMAX presentation intrigued students.

- Lancaster County Pathways

On May 6, career pathways will be introduced to 90% of the school superintendents.

Staff Reports

- PA CareerLink® Administrator (Judy Wechter)

The first quarter dashboard will be presented at the next meeting.

Judy referenced the contract update included in the packages.

March 6 – September 25, the PA CareerLink® Lancaster County offers extended hours on Wednesdays. A suggestion had been made to expand educational programs, and this has been implemented. Last night, YTI and United Way held information sessions. Volunteers were available to work one-on-one with customers providing personalized services. Bob Rhoads suggested adding the expanded hours to the strategic plan since contractors are often under employed in the winter hours.

- COO (Lila Singleton)

The LCWDB has quite a few new grants.

A new partner has been added. The non-custodial parent program will reduce RSA costs.

The work-based policy is being reviewed; we would like to train existing employees.

Third quarter reviews have been completed, and we are preparing for the final review.

- Strategic Innovations Officer (Rhonda Kurtz)

The hours for this year's Spring Job Fair have been altered in order to attract the under employed.

- Youth and Community Engagement Officer (Valerie Hatfield)

Youth council is actively planning PY 19 funding.

Employer involvement in the National Career Readiness certificate has declined. A meeting was held with HACC to talk about what it looks like to be a Work Ready community. A business forum will be held to see if there is interest.

- Executive Director (Cathy Rychalsky)

Cathy would like to have a board networking event and asked for volunteers. September 20, is the LCWDB's 20th anniversary. An event and open house are being planned.

June 6, Cathy will be going out on a medical leave which could last up to three weeks.

Gregory Paulson reported that another expungement clinic will take place at PA CareerLink® Lancaster County on May 7.

The meeting adjourned at 8:40 a.m. on a motion by Gregory Paulsen seconded by Sandra Nonnenmocher, and the motion to adjourn was carried unanimously.

Next Meeting

Thursday, June 20, 2019

7:30 a.m.

EDC

115 E. King Street

Lancaster, PA