



Executive Committee

Tuesday August 7, 2018, 3:00 p.m.

Liberty Place, Room 112

Members Present: John Biemiller, James Black, Jean Martin, Sandy Nonnenmocher and Jill Sebest Welch

Member Not Present: Thomas Baldrige and Robert Thomas

Staff and Contractors: Teresa Kauffman, Rhonda Kurtz, Tara Loew, Rae Miller, Robert Saidis (attorney-phone) Lila Singleton, An'Dionne Smith and Steve Tredinnick (Service Access & Management, Inc.-phone)

Welcome and Request for Public Comment

James Black called the meeting to order at 3:15 p.m. and requested public comment before roll call.

Meeting minutes from July 10, 2018

Jill Sebest Welch moved to accept the minutes of July 10, 2018. John Biemiller seconded the motion, which carried unanimously.

Finance reports from June 30, 2018

Sandy Nonnenmocher moved to accept the finance reports of June 30, 2018. John Biemiller seconded the motion, which carried unanimously.

Steve Tredinnick reviewed the finance reports:

- The PY16 WIOA funds have been fully expended. The PY 15, 16 and 17 TANF contracts will carry over.
- \$1,064,009 is remaining; most of the funds will carryover. The Business Education Partnership, BEP, will not carryover \$27,101.21. BEP was not extended, but the LCWDB did receive a new BEP grant.
- The Title I (Dislocation Worker Funds) will increase the 17-4011 (2nd increment) and Adult was increased.
- Arbor/ResCare did not meet the youth work experience goal. In the near future, Steve said the Commonwealth will send a corrective action to the Board regarding the shortfall in expending the WIOA youth funds.

Action Items

Approve renewal for Metrix to provide SkillUp Lancaster.

Jill Sebest Welch moved to accept the New York Wired for Education proposal for renewal on September 30, 2018. Sandy Nonnenmocher seconded the motion, which carried unanimously.

- Rhonda Kurtz presented the proposal as well as the Penn Manor credential.
- John Biemiller asked about the Lancaster Chamber's outreach.

Discussion Items

Rhonda Kurtz is going to send the Strategic Planning RFP to LCWDB members. In addition, she will be asking three to five LCWDB members to review and rate the proposals for this RFP.

Staff Reports

- PA CareerLink® (Tara Loew)
 - The PA CareerLink Lancaster County introductory video has been finalized. This video will be used for outreach and training and will be circulated to the LCWDB members.
 - The Young Adult program is up and running with Steve Kinkade.
 - The Business Services representative position will be filled by the end of the week.
 - Over 600 individuals have been through the Re-Entry program this past year with about 121 active individuals monthly.
 - The Day Report Center numbers have escalated, but the funding may end in December. Jill Sebest Welch suggested creating a business case study/white paper for the LCWDB to get the message out for funding.
- COO (Lila Singleton)
 - PY 18 budget needs to be to the State by August 14.
 - The LCWDB has not received a notice of obligation for the adult and dislocated worker funding.
 - OSY, ISY, TANF, and other contracts will go out this week.
 - There was an outreach request to Board members for committee membership.

Jill Sebest Welch moved to adjourn the meeting at 4:05 pm., and Sandy Nonnenmocher seconded the motion, which carried unanimously