



Executive Committee

Tuesday May 1, 2018, 3:00 p.m.

Liberty Place, Room 112

Members Present: John Biemiller, Jean Martin, Sandy Nonnenmocher, Robert Rhoads, Robert Thomas (phone) and Jill Sebest Welch

Member Not Present: Thomas Baldrige, James Black and Rhonda Kurtz

Staff and Contractors: Robert Saidis (attorney-phone) Valerie Hatfield, Teresa Anne Kauffman, Rae Miller, Stan Miller (Service Access Management, Inc.-phone), Quentin Moore, John Nicholson, Cathy Rychalsky, Lila Singleton and Steve Tredinnick (Service Access & Management, Inc.-phone)

Welcome and Request for Public Comment

Robert Rhoads called the meeting to order at 3:02 p.m. and requested public comment before roll call.

Meeting minutes from April 3, 2018

John Biemiller moved to accept the minutes of March 8, 2018. Jill Sebest Welch seconded the motion, which carried unanimously.

Cathy Rychalsky requested the correction of a type-o, physical instead of fiscal.

Finance reports from March 31, 2018

Sandy Nonnenmocher moved to accept the finance reports of March 31, 2018. John Biemiller seconded the motion, which carried unanimously.

Steve Tredinnick reviewed the finance reports.

Cathy Rychalsky had a question on the Youth column on the Schedule of Obligations report. She will talk to Steve at a later date about the \$5,000 for the One Stop Operator. Cathy reported that the LCWDB has authorized an additional \$50,000 for adult training, and this will guarantee the obligation rate is met.

Quentin Moore reported that he has reached out to all TANF contractors to make certain they are on target to expend their funding.

The Youth funding is being watched very closely.

John Biemiller asked if the \$40,216 overage will be spent. Steve said the overage will not impact the obligation rate, but the overage can be carried over.



Action Item

- Approve request for contract renewals

Although we do not have our allocations yet, Cathy Rychalsky asked for approval in order to continue to provide services. The LCWDB would like to provide these contractors with letters of intent, so they can work on their budgets until the contract can be renewed.

Bob Rhoads asked that data be added to the action item before it goes to the LCWDB meeting.

Jill Sebest Welch moved to accept the request for contract renewals. Sandy Nonnenmocher seconded the motion, which carried unanimously

Discussion Items

- Capacity Building Grant for Foundant Grant Management Software
- Networking event and Save the Date – June 6, picnic

Staff Reports

- PA CareerLink® Administrator (Valerie Hatfield)
 - Rapid Response has been deployed to the Park City Bon Ton store. It will close July or August displacing 188 employees (56 full-time).
 - The Business Service team will be making connections to partner with job fairs around the county.
- Grant Manager (Quentin Moore)
 - Provided details on the Industry Partnerships.
- COO (Lila Singleton)
 - Provided an overview of the President's Executive Order-Recession Package. Dislocated Worker funding will increase. The plan is to transfer DW funding to Adult.
 - Berks County will be coming down to begin the monitoring process Thursday afternoon.
- Executive Director (Cathy Rychalsky)
 - Cathy is still looking for a vice chairperson. The LCWDB member must be from business.
 - Listening sessions have been initiated with customers. Amazing feedback was received from the TANF group who asked for more structure. Today, a youth listening session was held in order to obtain ideas on how we can improve our service delivery.



- Reentry Management Organization is under CAP. The County put out a new proposal that put very strict requirements for services in and out of the prison. These restrictions put significant limits on RMO and other partners, so they did not bid. GEO Group and New Choices were the only proposals submitted.

Bob Thomas said there is a committee to read the proposals submitted, but a date for the Commissioners' review has not been set. The new funding starts July 1. Tabor will support those who are enrolled in the program even if it extends past July 1.

Cathy Rychalsky said Anne Shannon, WGAL, wants to do a story on re-entry, so we need to reach out to her.

Jill Sebest Welch asked about Strategic Planning Process. Cathy responded that a new RFP is required.

Jill Sebest Welch wanted to know how *plugged in* LCWDB is to apprenticeship programs because there should be a seamless bridge. Cathy said Eric Ramsay, Director Apprenticeship and Training Council, will be coming to talk to the Board about apprenticeship programs. Precision Medical has a registered apprentice program. The State has preapproved apprenticeship programs, and Terry Anne Kauffman will follow-up.

The Executive Committee adjourned into Executive Session at 4:12 p.m. The Executive Session was for review of personnel matters and considering potential litigation. The Executive Committee reconvened at 4:39 p.m. No action was taken after the Executive Session

The meeting adjourned at 4:40 p.m.