



### **Executive Committee**

Tuesday, February 6, 2018, 3:00 p.m.  
Liberty Place, Room 112

Members Present: Thomas Baldrige, John Biemiller, James Black, Rhonda Kurtz, Jean Martin, Sandy Nonnenmocher, Robert Rhoads (phone) and Robert Thomas

Member Not Present: Jill Sebest Welch

Staff and Contractors: Attorney Chris Fisher, Valerie Hatfield, Terry Kauffman, Tara Loew, Quentin Moore, John Nicholson, Cathy Rychalsky, An'Dionne Smith (EDSI), Steve Tredinnick (Service Access & Management, Inc.)

### **Welcome and Request for Public Comment**

Rhonda Kurtz called the meeting to order at 3:01 p.m. and requested public comment before roll call.

### **Meeting minutes from December 5, 2017**

Sandy Nonnenmocher moved to accept the minutes of December 5, 2017. John Biemiller seconded the motion, which carried unanimously.

### **Finance reports from December 31, 2017**

Bob Thomas moved to accept the finance reports of December 31, 2017. Sandy Nonnenmocher seconded the motion, which carried unanimously.

### **Action Item**

- Approve change in contract and compliance support

Jim Black moved to recommend moving forward with the approval of the MOU for the Berks County Workforce Development Board to provide compliance support. Bob Thomas seconded the motion, which carried unanimously.

- Approve request to allow Service Access Management to recruit and staff the fiscal technician position

Jim Black moved to recommend moving forward with approving the request to allow Service Access Management to recruit and staff the fiscal technician position. Tom Baldrige seconded the motion, which carried unanimously.



## **Discussion Items**

There was discussion on the recent Strategic Planning meeting as well as updates on the Youth Career Summit and Workforce Summit.

## **Staff Reports**

The updates included the introduction of John Nicolson as the new Business Services Director.

The meeting adjourned at 3:36 p.m.

## **Next Meeting**

Tuesday, March 6, 2018

3:00 p.m.

Liberty Place, Room 112