



Thursday, September 29, 2016 – 8:00 a.m.
PA CareerLink of Lancaster County - Liberty Place

Minutes

Present: Keith Baker, Brian Barnhart, Gary Grube (by phone), Linda Kreider (by phone), Rhonda Kurtz (by phone), Robert Rhoads, Kurt Stillwagon (by phone), David Warren, and Jill Welch

Not Present: Thomas Baldrige, John Biemiller, James Black, Steven Bright, Thomas Cislo, Barry David, James Everhart, Eric Horn, Krista Jenkins, Donald Johnson, Jean Martin, Susan Richeson, Todd Shultz, Mike Sturla and Robert Thomas

Note: absentee ballots were provided by Eric Horn, Thomas Cislo, Steven Bright, Thomas Baldrige, James Everhart, John Biemiller, and Barry David.

Staff: Valerie Hatfield, Cathy Rychalsky, Nancy Sharp

Call to Order and Welcome

Bob Rhoads called the meeting to order at 8:10 a.m.

Bob requested a moment of silence for the passing of John Paul and to recognize all of his contributions to the Board over the years.

Board vacancy

The LCWDB currently has two vacancies, one caused by Sharon Kay's resignation, which has to be filled by 10/15/16, and one caused by the death of John Paul this past weekend. Cathy has asked the state how to request an extension on filling the first vacancy, as the candidate she had approached has declined the opportunity. The board members discussed how the second vacancy could be filled; John Paul had represented labor. Since the Workforce Innovation and Opportunity Act language mentions registered apprenticeship programs as a category to include in the required labor representation, Nancy Sharp suggested contacting Eric Ramsay, the director of the apprenticeship and training office at PA Dept. of Labor and Industry. Cathy said she would contact him.

Action item: approving contract with Lancaster-Lebanon IU 13 to provide

Brian Barnhart has a conflict of interest on this matter and removed himself from discussion and voting. Cathy provided background and said there were some issues with conflicts of interest among reviewers, thus causing a delay in presenting this recommendation to the board. A correction to the action item presented was noted: the recommendation is for a three-year contract, from Oct. 1, 2016, through June 30, 2019, with an option to renew for two one-year periods before the services must be rebid. Dave Warren moved to approve the contract; Jill Welch seconded the motion. Brian Barnhart abstained from the voting. The measure passed unanimously, with all absentee votes and all in attendance supporting the measure.

Note: We recently put out a request for proposals, and one of our board member's organizations replied. We thought it would; it is the current provider of service. The board member is Dr. Brian Barnhart; the organization is the Lancaster-Lebanon IU#13. The conflict of interest was identified in the board meeting before discussion of the recommendation; he abstained (on record) from the vote and the discussion. Additionally, during the review of the proposals, we had two members of the review committee excuse themselves; one has a family member working at the IU and another was used as a reference by another submitting organization.

Other items:

Cathy and Nancy are attending PWDA's annual symposium in State College next week. Labor and Industry is providing a day of training regarding the new requirement under WIOA to procure an operator for the one-stop center.

Cathy reminded the board about the LCWDB's annual Workforce Summit on Dec. 7. L&I Deputy Secretary for Workforce Development Eileen Cipriani will be the speaker.

The LCWDB has applied to be part of the Lancaster County Community Foundation's annual Extraordinary Give fundraising event to raise money to pay for individuals otherwise ineligible for the services and training we provide. In conjunction, with that event, we are holding an Open House.

Meeting was adjourned at 8:27 a.m.

**NEXT MEETING
Thursday, November 17, 2016, at 7:30 a.m.**